

5.7

Kouy Young

From: Kouy Young
Sent: 18 May 2021 10:20
To: Jane Mason
Cc: Mike Balbini
Subject: FW: DSC Security - U132503

Hi Jane,

Please see the below from DSC for the secure access work for the pavilion.

I have already sent over the contract to be signed to Mike

Kind Regards

Kouy Young

Deputy Clerk to Shinfield Parish Council

Shinfield Parish Hall

School Green

Shinfield

RG2 9EH

Tel: 0118 988 8220

Mob: 07546 416 831

Kouy.Young@shinfieldparish.gov.uk



<https://shinfieldparish.gov.uk/>



From: DSC Security Sales <sales@dscsecurity.co.uk>
Sent: 18 May 2021 10:04
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Dear Kouy,

Thank you for confirming.

You will shortly be receiving an email through our online portal, Signable.

We will require this to be signed and returned along with a deposit amount of **£3,163.20** – this includes the VAT.

With regards to the 'Annual Service' we have attached a Direct Debit form. Payment can be made by annually, quarterly or monthly payments, please indicate which option you would prefer on the attached document.

Please be aware we offer all customers the opportunity to pay maintenance and monitoring costs by Direct Debit, the appropriate form is enclosed. Direct debit is available at no extra cost to our customers and allows the full year's cost of maintenance to be spread over 12 months, interest free.

We confirm that we have booked to commence work on **5th July until the 9th July 2021** and our engineer will be on site between 08.30/09.00am -

Please be aware this date will be held for three working days. To secure this date please pay your deposit and return your signed contract.

We look forward to receipt of the contract and your deposit, so we can complete our paperwork.

Payment Methods:

By Bacs – Bank details are at the bottom of the contract – please ensure you quote your reference number when making a payment.

Cheque

Debit Card

Credit Card

Following receipt of the enclosed signed contract by DSC Security, the 50% Deposit is only refundable at the discretion of DSC Security.

If you have any queries please don't hesitate to contact us

Kind regards

Emily

From: Kouy Young <Kouy.young@shinfieldparish.gov.uk>

Sent: 17 May 2021 16:44

To: DSC Security Sales <sales@dscsecurity.co.uk>

Subject: RE: DSC Security - U132503

Hi Emily,

I believe our quote includes 10 fobs, and we will need to get 6 of those programmed for already booked in hirers and office users. The rest can remain blank, however, we may need to purchase more of them

Kind Regards

Kouy Young

Deputy Clerk to Shinfield Parish Council

Shinfield Parish Hall

School Green

Shinfield

RG2 9EH

Tel: 0118 988 8220

Mob: 07546 416 831
Kouy.Young@shinfieldparish.gov.uk



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From: DSC Security Sales <sales@dscsecurity.co.uk>
Sent: 17 May 2021 16:11
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Dear Kouy,

Thank you, we will be onsite from the 5th July until the 9th July.

Can you also please confirm how many fobs will be required?

Kind regards,

Emily

From: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Sent: 17 May 2021 14:29
To: DSC Security Sales <sales@dscsecurity.co.uk>
Subject: RE: DSC Security - U132503

OK, then that's the date we will have to go with.

5th July. Can you send the contract over please

Kind regards
Kouy Young

Sent from Samsung Mobile on O2

----- Original message -----

From: DSC Security Sales <sales@dscsecurity.co.uk>
Date: 17/05/2021 14:10 (GMT+00:00)
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Dear Kouy,

Unfortunately that is the earliest date we currently have, we are fully booked until then.

Kind regards,

Emily

From: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Sent: 17 May 2021 12:47
To: DSC Security Sales <sales@dscsecurity.co.uk>
Subject: RE: DSC Security - U132503

Hi

Is there anyway we can get the work done any earlier, as the building is due to open for hirers at the end of June

Kind regards
Kouy Young

Sent from Samsung Mobile on O2

----- Original message -----

From: DSC Security Sales <sales@dscsecurity.co.uk>
Date: 17/05/2021 12:19 (GMT+00:00)
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Good afternoon Kouy,

It will be the 5th July until the 9th July 2021.

Kind regards,

Emily

From: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Sent: 17 May 2021 11:52
To: DSC Security Sales <sales@dscsecurity.co.uk>
Subject: RE: DSC Security - U132503

Good Morning,

As soon as possible would be great.

The 5th June is a Saturday, does that mean that a member of staff would have to be at the building on this date?

Kind Regards

Kouy Young

Deputy Clerk to Shinfield Parish Council

Shinfield Parish Hall

School Green

Shinfield

RG2 9EH

Tel: 0118 988 8220

Mob: 07546 416 831

Kouy.Young@shinfieldparish.gov.uk



<https://shinfieldparish.gov.uk/>



From: DSC Security Sales <sales@dscsecurity.co.uk>
Sent: 17 May 2021 11:37
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Dear Kouy,

We can get the works completed on the 5th until the 9th July 2021.

Let me know if this date works for you and I will send over the contract.

Kind regards,

Emily

From: DSC Security Sales
Sent: 14 May 2021 14:43
To: kouy.young@shinfieldparish.gov.uk
Subject: DSC Security - U132503

Dear Kouy,

Thank you for confirming.

I will obtain a date from the installations team and will get back to you.

Kind regards,

Emily

From: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Sent: 14 May 2021 13:58
To: DSC Security Sales <sales@dscsecurity.co.uk>
Subject: RE: DSC Security - U132503

Hi Emily,

Could we go with both options, so we have the 3 extra access control doors and the pack of fobs

Kind Regards

Kouy Young
Deputy Clerk to Shinfield Parish Council
Shinfield Parish Hall
School Green
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Mob: 07546 416 831
Kouy.Young@shinfieldparish.gov.uk



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From: DSC Security Sales <sales@dscsecurity.co.uk>
Sent: 14 May 2021 13:55
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Good afternoon Kouy,

Can you please confirm which options you will be going for from the quotation.

I will then get a date from the installation team.

Kind regards,

Emily

From: DSC Security Sales <sales@dscsecurity.co.uk>
Sent: 14 May 2021 13:06
To: Emily Etter <E.Etter@spyalarms.co.uk>
Subject: FW: DSC Security - U132503

Hi Emily

Please see e-mail below

Kind regards

Ruth x

From: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Sent: 14 May 2021 12:52
To: DSC Security Sales <sales@dscsecurity.co.uk>
Subject: DSC Security - U132503

Good Morning,

I have spoken with the Clerk, and he has given approval to go ahead with this revised quote. Please could you advise as to what the next step is

Kind Regards

Kouy Young
Deputy Clerk to Shinfield Parish Council
Shinfield Parish Hall
School Green
Shinfield
RG2 9EH
Tel: 0118 988 8220
Mob: 07546 416 831
Kouy.Young@shinfieldparish.gov.uk

From: DSC Security Sales <sales@dscsecurity.co.uk>
Sent: 11 May 2021 10:40
To: Kouy Young <Kouy.young@shinfieldparish.gov.uk>
Subject: RE: DSC Security - U132503

Dear Kouy,

Further to your discussion with Nigel, please see the attached revised quotation for an access control system.

Kind regards,

Emily

From: DSC Security Sales
Sent: 08 March 2021 13:02
To: kouy.young@shinfieldparish.gov.uk
Subject: DSC Security - U132503

Dear Kouy,

Further to our recent surveyor's visit, please see attached quotation for an access control system.

If you have any queries, please do not hesitate to contact us.

Kind regards,

Emily Etter

Please note our new office hours are 08:30 – 17:00 Monday to Friday

DSC Security
Tel: 01344 779779
Website: <https://www.dscsecurity.co.uk/>